

Legal English and Legal Skills
16 July – 20 July 2018
25 CPD Hours
Course Programme

Introduction:

This course is designed to provide participants with an understanding of the four key practical legal skills required by commercial practitioners. The course provides participants with an opportunity to develop their professional practical legal skills of negotiation, client interviewing and advising, commercial legal writing and drafting and oral professional presentation in the context of the English language and international commercial law. The course offers expert skills tuition from experienced tutors and practitioners with expert feedback workshops.

Below is a draft programme showing the week's activities. The programme may be subject to minor alterations such as the timing of some sessions.

Monday 16 July

9.30	Welcome and Introduction to Course	Attracta O'Regan
9.40	Civil Law & Common Law – A Comparative Perspective Review of Legal English Terminology	Eva Massa
10.40	Break	
11.10	Professional Presentation Skills Oral Presentation Skills – the Essential Success Techniques	Colette Reid
1.00	Lunch	
2.00	Professional Presentation Skills Workshops – Learning-by-doing	Colette Reid
4.00	Conclusion	
4.30-6.30pm	Welcome Drink	

Tuesday 17 July

9.30	Interviewing and Advising Skills Lecture & exercises	Eva Massa
11.30	Break	
11.45	Client Interviewing Workshop 1 (general interview)	Eva Massa
1.00	Lunch	
2.00	Client Interviewing Workshop 2 (dealing with a diversity of clients)	Eva Massa
4.00	Conclusion	

Wednesday 18 July

9.00-23.00	Full day tour to West of Ireland followed by 3 course meal and traditional Irish music and entertainment in a traditional Irish 'pub'.
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Thursday 19 July

9.30	Professional Presentation Skills Workshops – Recording of Individual Presentations	Colette Reid & Cathal Quinn
11.00	Break	
11.10	Presentation Skills Workshops – Recording of Individual Presentations	Colette Reid & Cathal Quinn
12.30	Lunch	
1.30	Negotiation Skills Lecture	Eva Massa & Martin Cooney
2.30	Break	
2.45-4.45	Negotiation Workshop 1 (introductory scenario)	Eva Massa & Martin Cooney
4.00	Conclusion	
5.00-7.00pm	Lawyers' Ethics – Comparing Irish and Italian rules (incl. open discussion regarding other jurisdictions). <i>Complimentary networking drinks reception with Irish and EU Lawyers</i>	Eva Massa Lucia Fabbri

Friday 20 July

9.30	Legal Writing and Drafting Workshop – Commercial Legal Letter Writing	Presentation Skills Feedback	Katherine Kane & Juli Rae Colette Reid & Cathal Quinn
11.30	Break		
11.45	Legal Writing and Drafting Workshop – Commercial Legal Letter Writing	Presentation Skills Feedback	Katherine Kane & Juli Rae Colette Reid & Cathal Quinn
11.30	(Optional Visit to the Four Courts of Ireland and attendance at an Irish Trial)		
1.00	Lunch		
2.00	Negotiation Workshop 2 (negotiating a commercial contract)		Eva Massa & Martin Cooney
4.30	Conferral Ceremony		President of the Law Society of Ireland
5.30	Conclusion		



Siena Bar Council



Mutual recognition agreement between the National Bar Council of Italy and the Law Society of Ireland – November 2014



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LAW SOCIETY PROFESSIONAL TRAINING

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Professional Education and Training



CORSO FORMATIVO INTERNAZIONALE PER LA QUALIFICAZIONE GIURIDICA DI ALTO LIVELLO

INGLESE GIURIDICO E COMPETENZE LEGALI 2018

**16-20 LUGLIO DUBLINO
IRLANDA**

**LAW SOCIETY OF IRELAND
FORMAZIONE PROFESSIONALE**

PATROCINIO ORDINE AVVOCATI DI SIENA

PATROCINIO ORDINE AVVOCATI DI VELLETRI

L'edizione di quest'anno del corso estivo su cinque giorni è una grande opportunità per Accrescere specifiche capacità giuridiche ed acquisire nozioni di legal english; Creare valide relazioni con colleghi nelle professioni legali di altri paesi europei; Scoprire l'Irlanda nei suoi aspetti più belli

COSA RIGUARDA?

- La terminologia dell'inglese giuridico ed il confronto tra il sistema di diritto civile e quello di common law
- Le capacità di impostare una presentazione in campo legale
- L'impostazione professionale di un incontro con un cliente
- Le capacità di negoziare
- Le tecniche di redazione di uno scritto giuridico
- Un confronto tra la deontologia forense nei due ordinamenti
- Un valido programma di attività sociali e culturali per scoprire l'Irlanda tra colleghi

COME E' PENSATO?

Questo corso è di carattere tipicamente pratico ed è basato sul coinvolgimento nell'esperienza "learning by doing" (imparare con il coinvolgimento personale). Il corso prevede delle lezioni interattive, dei lavori di gruppo, dei seminari focalizzati nel coinvolgimento personale, delle esperienze di esposizioni orali registrate secondo tecniche proposte e nel riesame diretto e personalizzato del proprio modo di porsi.

TESTIMONIANZE

“io ho avuto l’opportunità di interagire ed apprendere da professionisti qualificati, ma soprattutto io ritengo che per un avvocato il corso sia altamente interattivo ed intellettualmente molto stimolante. Mi sono molto divertita con il metodo di insegnamento proposto e sono soddisfatta del livello dei contenuti del corso.”

Avv. Lucia Fabbri – Patrocinante in Cassazione

“ Il corso è stato vario e focalizzato su obiettivi molto utili, quali tecniche di scrittura, impostare una presentazione e una negoziazione. Le attività sociali sono state piene di opportunità per conoscere gli altri partecipanti al corso e naturalmente Dublino. Complessivamente è stata una bella esperienza.

Johanna Thelke – Avvocato in Germania

Per maggiori informazioni contattare Lspt@lawsociety.ie



Legal English and Legal Skills

16 – 20 July, 2018 Dublin, Ireland

Booking Form 2018

Numbers are strictly limited to maximise the teaching and learning experience for our students. Early booking is advised.

The course takes place from 16 – 20 July 2018 Inclusive - €650 per participant
(Includes lunch and refreshments during course times)

Name	
Address - block capitals	
Contact telephone number and/or mobile number	
Email address	
VAT Number	

<input type="checkbox"/>	Legal English and Legal Skills - (€650)
<input type="checkbox"/>	Mid- week - Optional Tour of the Four Courts, Inns Quay, Dublin. Free admission, however, registration in advance is necessary as we are required to supply details to the Courts Services of Ireland.

If you have special dietary requirements, please specify below:
If you have any adapted arrangement requirements, please specify below:
Where did you hear about the programme eg Website, Email, Colleague etc



Legal English and Legal Skills

16 – 20 July, 2018 Dublin, Ireland

Booking Form 2018

METHODS OF PAYMENT

1. **By Electronic Funds Transfer - EFT**

Law Society of Ireland - Bank of Ireland Account – College Green, Dublin 2, Ireland

A/C number: 16304279 - **IBAN:** IE09 BOFI 90001716304279 **Bank Identifier Code:** BOFIIIE2D

Please complete the reference section by quoting [LEC2018](#) for our records

I enclose a cheque in the sum of €_____payable to **LAW SOCIETY**

PROFESSIONAL TRAINING

2. You are authorised to charge to my credit card €_____

Card No: □□□□ □□□□ □□□□ □□□□ □□□□ Expiry Date: □□/□□

CVV2*: □□□ LASER MASTERCARD VISA

*(last 3 digits of security code on reverse of card) _____

Cardholder's Signature*: _____

Payment: Payment must accompany registration and be made by cheque, credit card or wire transfer. Please make sure all cheques are made payable to the **Law Society Professional Training ONLY**.

Cancellation: Cancellations must be received in writing (email accepted) TEN working days before the training event. Cancellations received after this will incur the full training event fee. In this instance a copy of the materials will be posted out following the training event.

Substitute Attendance: If you are unable to attend, a substitute from your firm may attend in your place. Please inform us of any changes in advance of the training event.

Acknowledgement of Registration: If you have not received acknowledgement of your training event registration one week after payment, please telephone the Law Society Professional Training team in Dublin on 00-353-1 881 5727 or by e-mail: Lspt@lawsociety.ie

CPD Hours: The number of CPD hours indicated in Law Society Professional Training brochures, are intended as a guide only. Actual attendance at CPD training events should only be claimed as part of your requirement.

Please return this booking form along with payment or wire transfer receipt to:

Law Society Professional Training, Law Society of Ireland, Blackhall Place, Dublin 7, Ireland.

Need assistance: P: 00-353-1-8815727, E: Lspt@lawsociety.ie; www.lawsociety.ie/LSPT