### LAW SOCIETY PROFESSIONAL TRAINING

Centre of Excellence for Professional Education and Training



# Law Society of Ireland in collaboration with the School of Law International (SLIG)

**Legal English Summer School 2017** 

International Legal Excellence Programme

17 July - 21 July 2017 Inclusive

Mutual recognition agreement between the National Bar Council of Italy and the Law Society of Ireland – November 2014





#### WELCOME

Welcome to Law Society Professional Training's International Legal Excellence division, we are pleased to announce we will deliver an **International Commercial Legal Skills Master Class** in July this year.

This course is practical in nature and focus on the improvement of speaking, listening, legal and professional skills. This is achieved by means of a series of instructive and enjoyable activities often incorporating authentic legal documents and using role-play to recreate realistic legal situations. Speaking and listening skills in particular are stimulated by means of group communication activities, encouraging participants to exchange ideas and to employ the legal language which is the central focus of study.

The Law Society of Ireland is the professional, representative and educational body for its 12,000 solicitor lawyer members.

The Law Society Education Department carries out the educational function of the Law Society. The Department is the sole provider of vocational education in Ireland for trainee solicitor lawyers, specifically at the pre-qualification stage. The Department is also responsible for post-qualification education for solicitor lawyers through the provision of conferences, seminars, workshops and certified Certificates, Diplomas and Masters Awards, all of which are managed and delivered by Law Society Professional Training division. (LSPT)

On an international level, LSPT designs and delivers training in collaboration with many international partners including the Academy of European Law (ERA), the American Bar Association (ABA) and European Bars.

Our lecturers are experienced and respected solicitors, barristers and professional legal skills consultants with extensive practice and teaching experience and certified learning, teaching and assessment qualifications.

The Law Society Education Department has dedicated training facilities which are designed in an educational ergonomic manner having regard for best practice in training environments. We also offer Free Wi-Fi, Library facilities and SMART TVs for an interactive learning experience.

Participants of the Programme will be provided with all the reading and learning materials required for the Programme and will not need to buy any additional materials.

Come join us on our International Legal Excellence Programme and share in a wonderful educational, historical, cultural and social experience.

I look forward to meeting you in July.

Yours sincerely,

Attracta

Attracta O'Regan

Solicitor, Head of Law Society of Ireland Professional Training

#### **International Legal Excellence Programme 2017**

## International Commercial Legal Skills Master Class 17 July – 21 July 2017 25 CPD Hours

#### **Introduction:**

This course is designed to provide participants with an understanding of the four key practical legal skills required by commercial practitioners. The course provides participants with an opportunity to develop their professional practical legal skills of negotiation, client interviewing and advising, commercial legal writing and drafting and oral professional presentation in the context of the English language and international commercial law. The course offers expert skills tuition from experienced tutors and practitioners with expert feedback workshops.

#### Monday 17 July

9.30	Welcome and Introduction to Course	Attracta O'Regan
9.40	Civil Law & Common Law – A Comparative Perspective Commercial Legal English Terminology	Eva Massa
10.40	Break	
11.10	Professional Presentation Skills Oral Presentation Skills – the Essential Success Techniques	Colette Reid
1.00	Lunch	
2.00	Professional Presentation Skills Workshops – Learning-by-doing	Colette Reid
4.00	Conclusion	
4.30-6.00pm	Tour of Dublinia	

#### Tuesday 18 July

9.30	Sale of Goods and Contract Law: Law, terminology & Civil/Common law Comparatives	Joanne Cox
10.30	Professional Interviewing and Advising Skills	Eva Massa
11.30	Break	
11.45	Professional Client Interviewing Workshop Case Study Overview	Eva Massa
1.00	Lunch	
2.00	Professional Client Interviewing Workshop – Learning-by-doing	Eva Massa
4.00	Conclusion	
4.15-4.30pm	Irish Dancing Lesson	

#### Wednesday 19 July

9.30	Professional Presentation Skills	Colette Reid	
	Workshops – Recording of Individual Presentations		
11.00	Break		
11.10	Presentation Skills	Colette Reid	
	Workshops – Recording of Individual Presentations		
12.30	Lunch		

#### Thursday 20 July

9.30	Negotiation Introduction	Eva Massa
10.30	Break	
11.00	Negotiation Workshops	Eva Massa
1.00	Lunch	
2.00	Negotiation Workshop Feedback	Eva Massa
4.00	Conclusion	
4.30-7.30pm	Ethics – An Irish and Italian Comparative Perspective.  Complimentary networking drinks reception with Irish and EU Lawyers	Eva Massa Lucia Fabbri

#### Friday 21 July

9.30	Legal Writing and Drafting Workshop – Commercial Legal Letter Writing	Presentation S Feedback	skills	Joanne Cox/Katherine Kane Colette Reid
11.30	Break			
11.45	Legal Writing and Drafting Workshop – Commercial Legal Letter Writing	Presentation S Feedback	skills	Joanne Cox/Katherine Kane Colette Reid
1.00	Lunch and Conferral Ceremony			President of the Law Society of Ireland
2.15pm	Visit to the Four Courts of Ireland and attendance at		ce at a	nn Irish Trial

<sup>\*</sup>Please note timings may be subject to slight change

#### Where to Stay, Eat and What to See!

Listed below are some accommodations options from which you can choose, from hotels to serviced apartments. Simply click on the links to go directly to their website or explore the website – **Visit Dublin -** <a href="http://www.visitdublin.com/">http://www.visitdublin.com/</a>

#### Hotels (Close to Law Society of Ireland)

Jury's Inn Dublin Christchurch - (15 minute walk to Law Society of Ireland) www.jurysinns.com/hotels/dublin/christchurch

Ashling Hotel - (5 minute walk to Law Society of Ireland) www.ashlinghotel.ie

Maldron Hotel Smithfield - (3 minute walk to Law Society of Ireland) www.maldronhotelsmithfield.com

#### **Serviced Apartments**

Stay City – serviced apartments Dublin city www.staycity.com/dublin	S A I D – serviced apartments Dublin city www.servicedapartmentsindublin.com	
Premier Suites Dublin – spacious suites Dublin city	Dublin City Apartments – serviced apartments Dublin city	
www.premiersuitesdublin.com	www.dublincityapartments.ie	
Airbnb - Dublin www.airbnb.ie/s/Dublin		

#### Places to Eat (Close to Law Society of Ireland)

Insomnia/Spar – located on corner of Blackhall Place and the Quays	Wuff – Located on corner of Blackhall Place and Benburb Street
Cinnamon – located in Smithfield across from Smithfield Luas stop	<b>Proper Order Coffee Co.</b> – located in 7 Haymarket, Arran Quay
Oscars Café Bar - located in Smithfield Square	<b>Third Space –</b> on the Corner of Smithfield Market

#### **Restaurants in Dublin City Centre**

The Woollen Mills Eating House - 42	The Winding Stair - 40 Ormond Quay,
Lower Ormond Quay, Dublin 1 - Phone:	Dublin 1 – Phone: 01 8727320
01 828 0835 www.thewoollenmills.com	www.winding-stair.com
Chapter One – Basement of Writers Museum, 18-19 Parnell Square, Dublin 1. Phone: 01 8732266 www.chapteronerestaurant.com	The Italian Quarter – a selection of restaurants beside the Millennium bridge in Dublin's City Centre

#### Things to do and see in Dublin

Dublin has been voted in the top European cities to visit the last number of years so it is no surprise that it offers a great deal to any of its keen visitors. Great shopping and social areas include Grafton Street and close by the Law Society are Henry and Mary Streets.

<b>Guinness Storehouse</b> - www.guinness-storehouse.com	Croke Park - The home of GAA - www.crokepark.ie
National Museum of Ireland - www.museum.ie	Dublin Castle - www.dublincastle.ie
<b>Dublin Zoo</b> - www.dublinzoo.ie	Trinity College Dublin - www.tcd.ie/visitors

#### Things to do and see in Ireland

If you are planning on extending your stay in Ireland, here are some places of interest for you to visit.

Newgrange - www.knowth.com/newgrange	The Giant's Causeway - www.giantscausewayofficialguide.com
The Burren - www.burrennationalpark.ie	The Wild Atlantic Way - www.wildatlanticway.com
Powerscourt Estate & Gardens - www.powerscourt.com	

#### **International Legal Excellence Programme**



Numbers are strictly limited to maximise the teaching and learning experience for our students. Early booking is advised.

The course takes place from 17 – 21 July 2017 Inclusive - €650 per participant (includes lunch and refreshments during course times)

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Ad	ddress - block capitals		
	ontact telephone number nd/or mobile number		
Er	mail address		
V	AT Number		
	International Commercial L	egal Skills - (€650)	
		our Dublinia – Fee approximately €16. Payment in advance is do need you to book with us in advance to register your on the tour.	
	Wednesday 19 July – Optional Tour – €70 (Payment includes return travel by coach and 3 course dinner with drinks and Irish traditional entertainment - (Payment must be made who paying for your course, as we must reserve and pay in advance to secure our booking.		
	Friday 21 July - Optional Tour of the Four Courts, Inns Quay, Dublin. Free admission, however, registration in advance is necessary as we are required to supply details to the Courts Services of Ireland.		
	If you have special dietary re	quirements, please specify below:	

#### **METHODS OF PAYMENT**

<ol> <li>□ By wire transfer</li> <li>Law Society of Ireland - Bank of Ireland Account – College Green, Dublin 2, Ireland</li> </ol>	
A/C number: 16304279 - IBAN: IE09 BOFI 90001716304279 Bank Identifier Code BOFIIE2D Please complete the reference section by quoting SLIGLSPT17 for our records	
2. □ I enclose a cheque in the sum of €payable to LAW SOCIETY	
PROFESSIONAL TRAINING (Please include the fee of €70 for the optional tour	<u>or</u>
Wednesday with the course fee if you wish to attend this activity).	
3. □You are authorised to charge to my credit card €	
Card No:	
CVV2*: □□□ LASER □ MASTERCARD □ VISA □ OTHER □	
*(last 3 digits of security code on reverse of card)	
Cardholder's Signature*:	

**Payment:** Payment must accompany registration and be made by cheque, credit card or wire transfer. Please make sure all cheques are made payable to the **Law Society Professional Training ONLY**.

**Cancellation:** Cancellations must be received in writing (email accepted) <u>TEN working days</u> before the training event. Cancellations received after this will incur the full training event fee. In this instance a copy of the materials will be posted out following the training event.

**Substitute Attendance:** If you are unable to attend, a substitute from your firm may attend in your place. Please inform us of any changes in advance of the training event.

**Acknowledgement of Registration:** If you have not received acknowledgement of your training event registration one week after payment, please telephone the Law Society Professional Training team in Dublin on 00-353-1 881 5727 or by e-mail: Lspt@lawsociety.ie

**CPD Hours:** The number of CPD hours indicated in Law Society Professional Training brochures, are intended as a guide only. Actual attendance at CPD training events should only be claimed as part of your requirement.

#### Please return this booking form along with payment or wire transfer receipt to:

Law Society Professional Training Team, Law Society of Ireland, Blackhall Place, Dublin 7, Ireland. **Need assistance: P**: 00-353-1-8815727, **E**: <u>Lspt@lawsociety.ie</u>, W: <u>www.lawsociety.ie/LSPT</u>

(Ref SLIGLSPT17).